

ROLE OF THE VICE CHAIR

The Vice Chair shall be elected by the Board at its Organizational Meeting, and thereafter at any time determined by the Board, to hold office at the discretion of the Board.

Specific Responsibilities

1. The Vice Chair shall act on behalf of the Board Chair, in the latter's absence and shall have all the duties and responsibilities of the Board Chair.
2. The Vice Chair shall assist the Board Chair in ensuring that the Board operates in accordance with its own policies and procedures and in providing leadership and guidance to the Board.
3. The Vice Chair shall be an alternate signing authority for the Division.
4. In the event that both a committee member and the alternate member cannot attend to the duties of their appointed standing committee, the Vice Chair may attend and fulfill the duties required.
5. The Vice Chair may be assigned other duties and responsibilities by the Board.

Legal Reference: Section 65 School Act

Approved: November 2005

Amended: May 5, 2010, March 16, 2011, June 19, 2014, November 2, 2016, March 21, 2018