

BOARD DELEGATION OF AUTHORITY

The School Act allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 61(2) of the School Act, cannot be delegated. This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the School Act and regulations as well as authority or responsibility set out in other legislation or regulations;
- Includes the ability to enact Administrative Procedures, practices or regulations required to carry out this authority; and also
- Includes the ability to sub-delegate this authority and responsibility as required, subject to clause 1.2.1 below.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any new federal, provincial, regional or local initiatives must be initially brought to the Board for discussion and determination of decision-making authority.

Specifically

1. The Superintendent is authorized to:

- 1.1 Suspend the services of a teacher, including, without limitation, the power under section 105(2) of the School Act, to suspend a teacher from the performance of the teacher's duties without prior notice if the Superintendent is of the opinion that the welfare of the students is threatened by the presence of the teacher. The suspension shall be conducted in accordance with the requirements of the School Act.
- 1.2 Terminate the contract of employment of a teacher and to terminate the administrative designation held by a teacher.
 - 1.2.1 The Superintendent shall not sub-delegate the authority to suspend or terminate the contract of employment or administrative designation of a teacher.
- 1.3 Suspend from the performance of duties or to terminate the services of any non-certificated staff member.

2. With respect to the authority specified in section 1 above, the Board requires the Superintendent to:

- 2.1 Advise the Board forthwith, in writing, of any suspension or termination of a contract or administrative designation held by a teacher, made pursuant to such delegated authority.
 - 2.2 Comply with all applicable requirements as set out within the School Act with respect to suspension and/or termination of teachers.
 - 2.3 Comply with all relevant legislation with respect to the suspension and/or termination of non-certificated staff members.
 - 2.4 In the case of a termination of a contract of employment for a teacher, provide the affected teacher with written notice of any termination made pursuant to such delegated authority, all within the requirements of the School Act.
3. The Superintendent is delegated the authority to develop Administrative Procedures that are consistent with provincial policies and procedures for the following program areas:
 - 3.1 Dispute Resolution;
 - 3.2 Early Childhood Services;
 - 3.3 Student Code of Conduct;
 - 3.4 Student Evaluation;
 - 3.5 Surplus Land and Buildings;
 - 3.6 Teacher Growth, Supervision and Evaluation.
 4. The Superintendent is directed to develop an administrative procedure to fulfill Board obligations created by any federal legislation or provincial legislation other than the School Act.

Legal Reference: Section 61, 105 School Act

Approved: November 2005
Amended: June 2, 2010, May 18, 2011, May 15, 2013, March 21, 2018