



ADMINISTRATIVE PROCEDURE 354, APPENDIX A STUDENT RESPONSIBLE USE AGREEMENT

Background

With teacher approval, students are encouraged to use both GYPSD computers and their own devices in the classroom to access and save information from the Internet, collaborate with others, and utilize the productivity tools available to them through their student Google Apps accounts (maintained by GYPSD) and other approved tools. When using digital devices, whether school or personally owned, you are expected to:

Procedures

Respect Yourself

I will select online names that are appropriate.

I will consider carefully what information, images and personal information I post online.

Protect Yourself

I will protect my personal details, contact details and the schedule of my activities.

I will report any attacks or inappropriate behavior directed at me and I will seek support.

I will protect passwords, accounts and resources.

Respect Others

I will respect others by not using electronic mediums to tease, bully, harass or gossip.

I will show respect for other people in my choice of websites and not visit sites that are degrading, pornographic, racist, hate-filled or otherwise inappropriate.

I will respect the privacy of others by not attempting to access their digital spaces or areas.

Protect Others

I will protect others by reporting abuse, not forwarding inappropriate materials or communications, and not visiting sites that are degrading, pornographic, racist, hate-filled or otherwise inappropriate.

Respect Intellectual Property

I will suitably cite any and all use of websites, books, media etc.

I will validate information and acknowledge all primary and secondary sources.

Protect Intellectual Property.

I will use free and open source alternatives rather than pirating software.

I will purchase, license and register all commercial software and media.

By signing this agreement, I undertake to always act in a manner that is respectful to myself and others, and to act appropriately in a moral and ethical manner.

I agree to follow the principles outlined above and accept that failing to follow these will have disciplinary consequences.

Student Name (please print)

Student Signature

Date

Parent/Guardian (please print)

Parent/Guardian Signature

Date

Reference: Administrative Procedure 350 – Student Conduct
Administrative Procedure 353 – Use of Personal Devices on School Premises
Administrative Procedure 354 – Citizenship in a Digital Age
Administrative Procedure 140 – Computer Technology
Form 140-01 – Contract for the Agreement of Division Computers and Computer Networks
DigitalCitizenship.net

Developed: May 16, 2017