



**SCHOOL VOLUNTEER  
CONFIDENTIALITY AGREEMENT**

**FORM 499-02**

I, \_\_\_\_\_, do hereby commit myself to the observance of the following conditions in my undertaking as a School Volunteer in:

1. I will not divulge any information pertaining to students, staff or parents received in confidence or in the course of duties as a volunteer, except as required by law.
2. I will disclose information about a student, gained while acting as a school volunteer, only to the student's teacher or to the principal.
3. I will disclose information about a staff member, gained while acting as a school volunteer, only to the principal.
4. I will disclose information about the principal, gained while acting as a school volunteer, only to the Superintendent of Schools.
5. I will not criticize the competence or work performance of a staff member except to the proper authorities and then only in confidence.
6. If, during the course of my duties as a volunteer, I gain information that leads me to believe that a child is in need of protective services I shall comply with the requirements of the Child Welfare Act and Board Policy 3480 – Child Neglect and Abuse. I will report the situation to the principal and a child welfare worker employed by Alberta Social Services.

**Volunteer's Signature:** \_\_\_\_\_

**Date:**