



**STUDENT REGISTRATION FORM**

School Name: \_\_\_\_\_ School Year: \_\_\_\_\_

Click below to enter School Name.

In which program do you prefer your child to be registered?

- English
- French Immersion
- Christian Alternative (Grande Cache)

**To Be Completed By School Personnel**

Grade	_____
Alberta Education Student #	_____
GYPSD Student Number	_____

**Legal Documentation to verify registration and eligibility:**

- Birth Certificate
- Adoption Order
- Permanent Resident/ Landed Immigrant Documents
- Passport
- Official Stats Canada Document
- Work or Study Visa
- Canadian Citizenship Document
- Temporary Resident Documents

**Student Information**

Student Legal Name: \_\_\_\_\_  
Surname First Name Middle Name

Also Known As (if different from above)  
 Student Name: \_\_\_\_\_  
Surname First Name Middle Name

Age \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_\_ Student Cell Phone \_\_\_\_\_  
M/F month day year

Language Spoken at Home: \_\_\_\_\_

The School Act defines a parent as a legal guardian of the child as defined in Section 20 of the Family Law Act, Part 1, Division 5 of the Child, Youth and Family Enhancement Act or Section 23 of the Family Law Act. Please identify below the legal guardians of the child being enrolled. **If a parenting, access, custody, contact, protection or guardianship order or any other legal document governing these issues exists that relate to this student, you must provide a copy of these documents to the school to be included on the student record in accordance with the Student Record Regulation (AR 225/2006). Please make arrangements to discuss this situation with the school administration.**

Mother's / Female Guardian Name: \_\_\_\_\_

Father's / Male Guardian Name: \_\_\_\_\_

**Residence and contact information**

Resides with:  
 Father/Guardian     Mother/Guardian     Both     Other (specify): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Residential / Rural Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Mother's Bus. Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Father's Bus. Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent's / Guardian's Email : \_\_\_\_\_

**Local Emergency Contact**

Contact Name Other Than Parent:: \_\_\_\_\_

Contact' s Telephone Numbers: Home: \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

**Previous Schools**

- Has your Child ever attended a School in Alberta?  Yes  No
- Has your Child ever attended a School in Grande Yellowhead Public School Div. #77's jurisdiction?  Yes  No

If Yes, name of the School attended in GYPSD#77's jurisdiction: \_\_\_\_\_ Year \_\_\_\_\_

Name of School Last Attended: \_\_\_\_\_

Address of School Last Attended: \_\_\_\_\_ Grade: \_\_\_\_\_

**Citizenship of Student:**

- |  |   |
|--|---|
| <input type="checkbox"/> 1 Canadian Citizen                    | <input type="checkbox"/> 5 Child of a Canadian Citizen  |
| <input type="checkbox"/> 2 Permanent Resident/Landed Immigrant | <input type="checkbox"/> 6 Child of an individual lawfully admitted to Canada for permanent or temporary resident |
| <input type="checkbox"/> 3 Student Authorization               | <input type="checkbox"/> 7 Other (specify) _____  |
| <input type="checkbox"/> 4 Student Visa - Expiry Date: _____   |   |

**Section 23 Francophone Education Eligibility Declaration**

Pursuant to Section 23 of the Canadian Charter of Rights and Freedoms, citizens of Canada

- whose first language learned and still understood is French; **or**
  - who have received their primary school instruction in Canada in French; **or**
  - of whom any child has received or is receiving primary or secondary school instruction in French in Canada,
- have the right to have their children receive primary and secondary school instruction in the same language.

In Alberta, parents can only exercise this right by enrolling their child in a French first language (Francophone) program offered by a Francophone Regional authority.

- A. According to the criteria above as set out in the Canadian Charter of Rights and Freedoms, are you eligible to have your child receive a French first language (Francophone) education? (Please place an X in the appropriate space.)  Yes  No
- B. If yes, do you wish to exercise your right to have your child receive a French first language (Francophone) education?  Yes  No

**Aboriginal Learner**

If you wish to declare that you are an Aboriginal person, please specify:

Status First Nation                      Non-Status First Nation                      Métis                      Inuit

For further information, please refer to: [www.education.alberta.ca/system-supports/results-reporting](http://www.education.alberta.ca/system-supports/results-reporting) or contact Alberta Education, 10155-102 Street, Edmonton AB, T5J 4L5, (780) 427-8501. If you have questions regarding the collection activity by the Grande Yellowhead Public School board, please contact the Assistant Superintendent - Business Services, Juha Karén at 780-723-4471 or [juhakare@gypsd.ca](mailto:juhakare@gypsd.ca)

**Other Information:**

Please comment on health problems or any other pertinent information which will assist the school or transportation services: (Use separate sheet if necessary.)

I hereby give permission for my child to be referred to a doctor for emergency medical treatment.  Yes  No

I hereby certify the foregoing information given is correct, and complete; to the best of my knowledge and belief.

\_\_\_\_\_  
(Signature of Parent)

\_\_\_\_\_  
(Date)

If you have any questions regarding this request for individual student information and about our use or disclosure of student information, please contact the FOIP Coordinator of the Grande Yellowhead Public School Division No. 77 at 3656 1<sup>st</sup> Avenue, Edson, Alberta T7E 1S8; Telephone: 780-723-4471 or 1-800-723-2564.

**Notice of Collection of Personal Information  
Pursuant to s.34 of the Freedom of Information and Protection of Privacy Act (FOIP Act)**

**Please read this notice and initial at the bottom.**

The FOIP Act, which came into effect for school boards on September 1, 1998, sets controls and standards on how public bodies, such as school boards, collect, use and disclose personal information that is in their custody or under their control.

The FOIP Act requires that school boards collect personal information directly from individuals the information is about, that these individuals be provided with the legal authority for the collection, be explained the purpose of the collection and how the information will be used, and be provided a contact person should they have any questions relating to this activity.

The information collected on the registration form as part of the school registration process is personal information as referred to in the FOIP Act. This personal information is collected pursuant to the provisions of the *School Act* and its regulations (e.g. for the establishment of a student record, determination of residency) and pursuant to section 33(c) of the FOIP Act as the collection is related directly to and is necessary to a school board's obligation to provide students with an education program that meets their needs and to provide a safe and secure school environment (e.g. program placement, determination of eligibility and/or suitability for provincial or federal funding, contact and health related information in the event of problems or emergencies). Personal information may also be provided to the Minister of Education for the purpose of carrying out programs, activities, or policies under his administration (e.g. research, statistical analysis).

Once the information is collected and compiled, Grande Yellowhead Public School Division No. 77 believes the uses listed below are part of a vital, healthy and functioning school and participation of all students is important and encouraged. Here are examples of activities where the information may be used:

- The taking of individual, class, team or club photos for School or Division purposes.
- The use of student information, including photos, for the issuance of transit/bus transportation passes and for other identification purposes.
- The use of students' names in honour rolls, work ethic (listings), graduation ceremonies, scholarship or other awards within the school or the Division.
- The use of students' names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the board applies on a student's behalf.
- The use of students' names, related contact information and telephone numbers for absenteeism verification.
- The taking of photos and/or videos of classroom activities, and their use by the media or other organizations where students are not interviewed or identified by name or face. Where individual students are identified or interviewed and the material will be used outside the Division a separate and specific consent is required. You will be contacted prior to this event taking place. Please note that photos and/or videos of school activities that are open to the general public may be taken and used for purposes within and outside of the Division.
- The taking of photos/videos of classroom or other school activities by the School or Division where the material will be used within the Division. Where individual students are identified or interviewed and the material will be used outside the Division, a separate and specific consent will be required. You will be contacted prior to this event taking place.
- Use of contact information including telephone or email for the collection of voluntary data form of surveys, questionnaires or other media.

GYPSD will also provide students access to storage, media and email that is hosted outside of the Division, where the student will be able to release personal information which is accessible by others in a controlled environment.

If you have any questions or concerns regarding the collection and the intended purposes, please contact the school Principal or the FOIP Coordinator of Grande Yellowhead Public School Division No 77 at 3656 1<sup>st</sup> Avenue, Edson, Alberta T7E 1S8; Telephone 780-723-4471 or 1-800-723-2564.



**Consent to Disclose Personal Information for use by the Division outside of educational purposes.**

I hereby consent to the use of \_\_\_\_\_,  
Name of student (if not an independent student)

- Name
- School of attendance
- Work
- Grade
- Photograph individually or within a group

for the Division’s normal operations and the promotion of its programs and its activities, both internal and external, such as, but not limited to, presentations and publications, both in hard copy and digitally.

\_\_\_\_\_  
Parent Initials

**To the Media / Outside Organizations**

- to be photographed by media or other outside organization
- to be interviewed by media or other outside organization
- to be tape recorded by media or other outside organization
- to be videotaped by media or other outside organization

As permitted by the School or Division at non-public events, subject to prior notification by the School or Division detailing the activity and the organization responsible for the activity.

\_\_\_\_\_  
Parent Initials

**To the School Council**

The school has a School Council which represents the parents and engages in activities of the school. The school will normally make the parent/guardian name, phone number and mailing address as well as the student’s name and grade level available to the School Council for contact purposes.

- I give permission for the release of the above information to the School Council.

\_\_\_\_\_  
Parent Initials

**Copyright Release**

- record and tape my child
- display any of my child’s work
- reproduce any of my child’s work

Which are produced during the 20\_\_\_\_/20\_\_\_\_ school year, for non-profit, educational purposes. I understand the production(s)/work(s) may be shown at educational displays during Division or school sponsored open houses, in-service sessions and other school related activities at Division sponsored displays in the community, or used in a school or Division publication, both hard copy or electronically.

\_\_\_\_\_  
Parent Initials

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Parent/Legal Guardian OR Student, if 18 years of age or older  
OR Independent Student