

The Principal is to submit a copy of this form to the teacher-leader and to the Assistant Superintendent – Learning Services when a field trip has been approved. In accordance with Administrative Procedure 260 – Field Trips, the signing of this form by the Principal indicates that:

- a. the principal has received the required documents from the teacher-leader
- b. the requirements of the policy have been achieved
- c. the principal has approved the field trip as a board-approved field trip

Name of School

Teacher:

Grade(s):

Date(s) of
Trip:

Destination:

Departing Time:

Return Time:

Purpose of Trip:

Transportation Used:

- Walking School Vans Community Vans GYPSD Bus #
- Commercial Carrier Private Vehicles
- Company: Insurance on File:
Yes No
- Other: (specify)

Type of Field Trip:

- Type:** Co-curricular Extended Co-curricular Extra-Curricular Team Sports
- Category:** A B C D

Principal's Conditions of Approval:

Date

Signature of Principal:

DISTRIBUTION: Original to ESC, one copy at school level