

Category B, Category C and Category D Field Trips

The following documents for the Field Trip are on file	Status
1. The Field Trip proposal.	<input type="checkbox"/>
2. A copy of the Principal's approval and authorization of the Field Trip.	<input type="checkbox"/>
3. A list of all participating students.	<input type="checkbox"/>
4. Signed medical consent forms for all students, GYPSD staff and volunteers.	<input type="checkbox"/>
5. Parental consent forms.	<input type="checkbox"/>
6. A copy of all agendas and minutes of any parent meetings.	<input type="checkbox"/>
7. A copy of all the information given to parents regarding the Field Trip and the date it was given to the parents.	<input type="checkbox"/>
8. A list of all the supervisors and volunteers.	<input type="checkbox"/>
9. A copy of all information handouts given to volunteers.	<input type="checkbox"/>
10. A copy of any injury or unusual incidents reports.	<input type="checkbox"/>
11. An assessment of the field trip/areas for improvement.	<input type="checkbox"/>

DISTRIBUTION: File at school level