

Category B, Category C and Category D Field Trips

The Teacher-Leader or designate will inform the parents or guardians of the following where applicable	Status
1. The purpose of, or the educational goal, of the field trip.	<input type="checkbox"/>
2. The proposed itinerary. (a) Departure date and time (b) Return date and time (c) Method of Transportation (d) Destination(s)/routes (e) General times and activities	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3. A description of the activities or events proposed.	<input type="checkbox"/>
4. Safety precautions in place to deal with activities involving risk.	<input type="checkbox"/>
5. Emergency procedures to be followed in the event of injury, illness or unusual circumstances.	<input type="checkbox"/>
6. The need for additional medical coverage and other sorts of insurance, such as trip cancellation, loss of property, for out of province or out of country trips.	<input type="checkbox"/>
7. Accommodation arrangements for overnight or longer trips.	<input type="checkbox"/>
8. The arrangements for student supervision. (The gender of the supervisors, the number of supervisors and the supervision ratio.)	<input type="checkbox"/>
9. Any costs to the student.	<input type="checkbox"/>
10. The location, date and time of a pre-trip parents meeting.	<input type="checkbox"/>
11. A request for information about any relevant medical condition of the student.	<input type="checkbox"/>
12. A request that parents gives trip supervisors authority to seek necessary medical treatment for the student. (This will be included in the parental consent form.)	<input type="checkbox"/>
13. A list of clothing and equipment to be supplied by the parents/student, and any related responsibilities.	<input type="checkbox"/>
14. Any requirements for the student to bring water, lunch, snacks and /or other additional food.	<input type="checkbox"/>
15. The name of the teacher-leader or other key local contact person and phone numbers.	<input type="checkbox"/>
16. A statement informing the parents that the Division will not consider refunds and/or compensation for any cancelled field trip.	<input type="checkbox"/>

DISTRIBUTION: File at school level