

Category B, Category C and Category D Field Trips

<p>The Teacher-Leader or designate will inform the parents or guardians of the following where applicable</p>	<p>Status</p>
<p>1. The purpose of, or the educational goal, of the field trip.</p>	<p><input type="checkbox"/></p>
<p>2. The proposed itinerary.</p> <p>(a) Departure date and time</p> <p>(b) Return date and time</p> <p>(c) Method of Transportation</p> <p>(d) Destination(s)/routes</p> <p>(e) General times and activities</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p>3. A description of the activities or events proposed.</p>	<p><input type="checkbox"/></p>
<p>4. Safety precautions in place to deal with activities involving risk.</p>	<p><input type="checkbox"/></p>
<p>5. Emergency procedures to be followed in the event of injury, illness or unusual circumstances.</p>	<p><input type="checkbox"/></p>
<p>6. The need for additional medical coverage and other sorts of insurance, such as trip cancellation, loss of property, for out of province or out of country trips.</p>	<p><input type="checkbox"/></p>
<p>7. Accommodation arrangements for overnight or longer trips.</p>	<p><input type="checkbox"/></p>
<p>8. The arrangements for student supervision. (The gender of the supervisors, the number of supervisors and the supervision ratio.)</p>	<p><input type="checkbox"/></p>
<p>9. Any costs to the student.</p>	<p><input type="checkbox"/></p>
<p>10. The location, date and time of a pre-trip parents meeting.</p>	<p><input type="checkbox"/></p>
<p>11. A request for information about any relevant medical condition of the student.</p>	<p><input type="checkbox"/></p>
<p>12. A request that parents gives trip supervisors authority to seek necessary medical treatment for the student. (This will be included in the parental consent form.)</p>	<p><input type="checkbox"/></p>
<p>13. A list of clothing and equipment to be supplied by the parents/student, and any related responsibilities.</p>	<p><input type="checkbox"/></p>
<p>14. Any requirements for the student to bring water, lunch, snacks and /or other additional food.</p>	<p><input type="checkbox"/></p>
<p>15. The name of the teacher-leader or other key local contact person and phone numbers.</p>	<p><input type="checkbox"/></p>
<p>16. A statement informing the parents that the Division will not consider refunds and/or compensation for any cancelled field trip.</p>	<p><input type="checkbox"/></p>

DISTRIBUTION: File at school level