



ADMINISTRATIVE PROCEDURE 444
TEACHER LIAISON COMMITTEE

Background

The purpose of Teacher Liaison Committee is to examine aspects of the quality of work life in GYPSD including communication among the parties. Each group will look after personal expenses. The employer agrees to budget One Thousand Dollars (\$1000.00) to look after non-personal expenses. Policy statements and guidelines introduced or proposed for review which relate to teachers' working conditions will be forwarded to members of the committee for an opportunity to discuss at a committee meeting prior to the Employer voting on the policy. Discussions may include such things as: changes to policy; representation to the government; and communicating with the public. External agencies may be invited for information and discussion.

Procedures

1. Membership

1.1 Membership (as defined in the ATA Collective Agreement)

- Four (4) ATA Local Executive Members
- Four (4) Administration.

2. Attendance

2.1 A meeting convened in person, or via teleconference or video-conference is a duly constituted meeting.

3. Decision Making Processes

3.1 The Committee has the power to make recommendations to the ATA and Administration with respect to its discussions and conclusions, as set out under Article XVII of the ATA Collective Agreement

4. Quorum

4.1 All members are to be present.

5. Joint Statement Release

5.1 All matters are confidential until the release of a joint statement agreed to by the Committee.

- 5.1.1 A release will first be circulated to the committee members via email as draft.
- 5.1.2 A second draft, incorporating any changes from the first draft, will be circulated to the committee members with a deadline for response and release date.
- 5.1.3 Committee members must respond to the circulations via email, and include all other members of the committee in their response.

6. Meetings

- 6.1 A meeting can be requested by either Chair of each represented group.
- 6.2 Dates are to be mutually agreed upon to achieve quorum, and in a timely manner.
- 6.3 The committee is to meet at least once each school year to review its terms of reference and protocols.
- 6.4 A Chair for the meeting is selected at the meeting.

Developed: February 19, 2014