



ADMINISTRATIVE PROCEDURE 438
CONTRACTING OUT STUDY COMMITTEE (CUPE)

Background

The purpose of the Contracting Out Study Committee is to examine issues related to the contracting out of any work or service. To study the relative efficiencies of providing services or work by contractual arrangements or by Union employees. The Contracting out Study Committee reviews proposals for contracting out of work or services, to determine whether or not a project or piece of work may be contracted out in accordance with the Letter of Understanding of the CUPE Collective Agreement.

Procedures

1. Membership (as defined in CUPE Collective Agreement)
 - Three (3) representatives of Administration
 - Three (3) representatives of CUPE

2. Decision Making
 - Simple majority for resolutions with respect to contracting out.

3. Quorum
 - All representatives

4. Minutes
 - Kept and circulated to committee members.

5. Reporting
 - To the Board in writing and submitted as information only.

Developed: October 16, 2013