



ADMINISTRATIVE PROCEDURE 436
EMPLOYEE ASSISTANCE PLAN STEERING COMMITTEE

Background

The purpose of the Employee Assistance Plan Steering Committee is to assess the level of service. The committee makes recommendations relative to the carrier and is to meet with the carrier on occasion to review services provided.

Procedures

1. Membership (as defined in the CUPE Collective Agreement)
 - One representative from Administration
 - Two representatives each from ATA and CUPE
2. Decision Making
 - The committee has the power to make recommendations to the Union and the Administration with respect to its discussions and conclusions.
3. Quorum
 - All representatives
4. Minutes
 - Kept and circulated to committee members.
5. Reporting
 - To the Board in writing and submitted as information only.

Developed: October 16, 2013