



ADMINISTRATIVE PROCEDURE 363
HIGH SCHOOL COURSE CHALLENGE ASSESSMENT

Background

High school students must have the opportunity to enroll in courses appropriate to their background and learning rate. Students who can demonstrate that they already possess the expected knowledge, skills and attitudes as defined by the Program of Studies for a given course shall receive credits for that course and will be able to move on to more challenging material. The Division, therefore, expects each high school to develop a course challenge assessment process for senior high school students

Procedures

1. High schools will develop policy and regulations regarding course challenges.
 - 1.1 Principals of Grande Yellowhead Public School Division senior high schools shall ensure that policies and regulations regarding course challenges are developed for their schools. Such policies and regulations shall be consistent with the course challenge provisions contained in the Guide to Education ECS to Grade 12.
 - 1.2 School course challenge policies and regulations shall be communicated to students and the parents or guardians of students enrolled in the school.
 - 1.3 The senior high school policy or amendments regarding course challenges will be approved and filed with the Superintendent or designate prior to the beginning of the school year.
 - 1.4 Course challenges shall be administered by the senior high school according to its policy, only after the student is registered in the senior high school.
 - 1.5 The senior high school Principal shall ensure that, at the time of the decision, information is provided to the student on appeal procedures in relation to:
 - 1.5.1 The refusal of the student's application for a course challenge assessment.
 - 1.5.2 The final standing or grade awarded as a result of a completed challenge assessment.
2. Division or high school regulations regarding course challenges will be consistent with Alberta Education policy.

Reference: Section 20, 60, 61, 113 School Act
Guide to Education ECS to Grade 12

Developed: November 2005