



ADMINISTRATIVE PROCEDURE 340

STUDENTS AT RISK

Background

The Division believes in cooperating with other government agencies when dealing with certain students at risk because of severe attendance and/or behavior problems. Furthermore, the Division will endeavor to help parents become aware of the various government agencies available to assist students at risk.

Procedures

1. The Principal, upon identifying an attendance and/or behavior problem will communicate the concern with the student and parents. This will include expectations that the student must achieve.
2. If there is no improvement on the student's part, a letter will be sent to the parents indicating the seriousness of the problem. A meeting between the parents and the school will be arranged, if possible.
3. At this meeting, (2) above, the Principal will provide information to the parents as to various government agencies available to students at risk. The Principal shall also outline conditions under which the student may stay in school.
4. If the student fails to meet these conditions s/he shall be suspended from school and referred for expulsion to the Expulsion Committee through the Superintendent.

Reference: Section 24, 25, 45, 47, 60, School Act
Services for Students and Children policy 1.8.1
Policy 13 – Appeals and Hearings Regarding Student Matters

Developed: November 2005