



ADMINISTRATIVE PROCEDURE 200 ORGANIZATION FOR INSTRUCTION

Background

The Principal is held accountable for the organization of instruction at his/her school.

Procedures

1. The Principal, in consultation with staff, shall outline the:
 - 1.1 Organization of classes;
 - 1.2 Organization of teacher assignments;
 - 1.3 Course offerings of the school; and
 - 1.4 The extra and co-curricular activities.
2. The jurisdiction believes that decisions made about a child's education are best made in consultation between the school and the parents.
 - 2.1 Assigning students to classrooms for the beginning of the school year is the principal's responsibility. Staff and parents may contribute to the decision.
 - 2.2 The parent of a child is an important part of their education throughout the Kindergarten - grade 12 experience. Their understanding of the child can provide valuable insights into assisting the school in providing an excellent educational program for their child. The parent should have a voice in ensuring the school understands from the parent's perspective where they see their child learning and working best.
 - 2.3 The teacher provides additional perspectives regarding the student's preferred learning style, their peer groups, classroom interests and teacher interests/strengths etc.
 - 2.3 A process will be determined by the school that enables parents the opportunity to discuss from their perspective what would work best in the next school year for their child.
 - 2.4 The final decision on student placement is made by the principal after reviewing the various perspectives. The decision is not appealable to the Board.

3. It is recognized that there may be a need to group students in different grades or different courses in the same class.

Reference: Section 60, 61, 113, School Act

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