



ADMINISTRATIVE PROCEDURE 225 INTERNATIONAL EDUCATION

Background

International Education provides students within Grande Yellowhead Public School Division with the opportunity to understand the differences and connections between the world's people. International education "provides students with the knowledge, skills and attributes they need to function effectively in [an] interdependent global context." (Chapter 2, Alberta Education Handbook for International Education Administrators)

Grande Yellowhead has historically participated in International Education programs. These programs have included teacher exchange programs, student exchanges, international students attending GYPSD schools, international school partnerships and international field trips.

This administrative procedure clarifies and directs international education programs in Grande Yellowhead Public School Division.

Procedures

1. Grande Yellowhead Public School Division endorses school level and system involvement in a wide variety of international education programs.
 - 1.1 Student exchange programs – these are programs that provide for the exchange of students between GYPSD and another country. These programs require that a GYPSD student and the international exchange student are involved in a reciprocal exchange authorized by Alberta Education.
 - 1.2 Educator exchange programs – these are programs that provide a teacher to teach in another country for a specified amount of time in an Alberta Education approved program. For the purpose of this administrative procedure the length of service to teach abroad will not be in excess of one calendar or one school year.
 - 1.3 International education programs – these are for students who apply to attend GYPSD schools under a tuition fee agreement. Students may attend GYPSD schools for short stay or long stay programs.
 - 1.3.1 Short Stay Programs – these are programs of a duration less than one semester. Administrative Procedure 301 - Tuition Agreement and Fees applies to these students.

- 1.3.2 Long Stay Programs – these are programs of a duration of one semester or more. Administrative Procedure 301 - Tuition Agreement and Fees applies to these students.
- 1.4 International School Partnerships – these are programs in which a GYPSD school is twinned with another school from another country. Purposes vary and may include shared learning opportunities, international visits and student exchanges.
- 1.5 International System Partnerships – these are programs in which GYPSD develops a long-term relationship with another school system outside of Canada.
2. System and school personnel will encourage involvement in international education programs.
3. The Director of International Education Programs will work to support all International Programs defined in this administrative procedure.
 - 3.1 The primary focus for recruitment of students for the international education program (tuition fees applied) will vary depending upon recruitment strategies and recruitment fair locations. The Director of International Education Programs will work with Alberta Education and other school jurisdiction International Education Programs for the purpose of recruiting students.
 - 3.2 Schools may independently seek out International School Partnerships and may request the assistance of the Director to connect their school with a school outside of Canada.
4. All programs offered in GYPSD must meet the requirements set out in policy or administrative procedures in regard to definitions, tuition agreements or any other requirement stipulated.
5. Costs to participate in the program must meet the following requirements.
 - 5.1 Student Exchange Programs – costs for this program are born by the student and his/her family. No financial support is provided by GYPSD.
 - 5.2 Educator Exchange Programs – costs for this program are born by the educator. No financial support is provided by GYPSD.
 - 5.3 International Student Programs – students enrolling in GYPSD schools from out of Canada must pay the tuition and all other fees including homestay as outlined in Administrative Procedure 301 and the agreement with The Canada Homestay Network Inc. or other Homestay arrangement as approved by the Division. No financial support is provided by the Division.
 - 5.4 International School Partnerships – costs for this program are born by the school or as arranged for by the principal and approved by the Division.
 - 5.5 International System Partnerships – costs for this program are born by the system, school or individual participating in the partnership. This will be dependent upon the type of activities planned. Certain activities within this partnership may involve student exchanges, educator exchanges, or other international education program and funding may come from alternate sources.

Reference: Section 8, 44, 47, 48, 49, 60, 61, 113, 124, 273, School Act
Administrative Procedure 301 Tuition Agreement and Fees
International School Partnership Bulletin 3.4.1
International Student Bulletin 3.4.2
Student Exchange Bulletin 3.4.3
Alberta Education Handbook for International Education Administrators

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